

YOUR WORKING CHECKLIST

Employment evidence: reconstruct roles and periods

How should employment history be reconstructed when titles, entities or dates differ across records?

Build an employment history from actual employers, duties and periods rather than a polished resume alone. Keep uncertainty and changes visible so a reviewer can understand the factual work record without inferring immigration authorization from the employment itself.

Check the boxes on screen or by hand. Use the notes area for records to find and questions to ask.

Your preparation checklist

- ☐ Index employer identity with its source and event date.
- ☐ Index role description with its source and event date.
- ☐ Index date evidence with its source and event date.
- ☐ Index supporting account with its source and event date.
- ☐ Mark missing or conflicting information without inventing an answer.
- ☐ Compare the finished index with current official instructions before relying on it.

Notes and questions to follow up

Source links and current instructions

Sources checked October 25, 2026. Follow current instructions at the linked institution.

USCIS: Form I-129: petition structure for temporary workers
<https://www.uscis.gov/i-129>

USCIS: Form I-140: immigrant worker petition and the evidence structure
<https://www.uscis.gov/i-140>

Employment evidence: reconstruct roles and periods

Source links (continued)

USCIS: Policy Manual: evidence

<https://www.uscis.gov/policy-manual/volume-1-part-e-chapter-6>

Return to the complete guide

<https://immigrantinsider.com/checklists/employment-history-reconstruction/>

General information

This free organizer is not a government form and does not submit an application, establish eligibility, preserve a deadline or replace individual legal advice. Government filing fees and professional services are separate.