

YOUR WORKING CHECKLIST

Work-authorization evidence: a category-linked index

How should an I-765 research file distinguish the claimed category from proof that its conditions are met?

Index the actual work-authorization category being researched and the source records associated with it. Keep an underlying immigration process separate from a determination that the person qualifies for employment authorization or may begin the proposed work.

Check the boxes on screen or by hand. Use the notes area for records to find and questions to ask.

Your preparation checklist

- ☐ Index category reference with its source and event date.
- ☐ Index underlying matter with its source and event date.
- ☐ Index prior authorization with its source and event date.
- ☐ Index proposed work with its source and event date.
- ☐ Mark missing or conflicting information without inventing an answer.
- ☐ Compare the finished index with current official instructions before relying on it.

Notes and questions to follow up

Source links and current instructions

Sources checked October 25, 2026. Follow current instructions at the linked institution.

USCIS: I-765: Employment Authorization

<https://www.uscis.gov/i-765>

USCIS: Policy Manual: evidence

<https://www.uscis.gov/policy-manual/volume-1-part-e-chapter-6>

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<https://immigrantinsider.com/checklists/i765-category-evidence-index/>

General information

This free organizer is not a government form and does not submit an application, establish eligibility, preserve a deadline or replace individual legal advice. Government filing fees and professional services are separate.