

YOUR WORKING CHECKLIST

Organize the decision record before asking about an appeal or motion

What records should I prepare before asking whether a USCIS appeal or motion is available?

Begin with the complete adverse decision, its instructions and the underlying filing history. Keep questions about an appeal, reopening, reconsideration or another action distinct. This guide prepares a qualified review without deciding who may file, which remedy applies, the correct forum or an individual deadline.

Check the boxes on screen or by hand. Use the notes area for records to find and questions to ask.

Your preparation checklist

- ☐ Preserve the actual decision and instructions.
- ☐ Separate the proposed review questions.
- ☐ Identify the person and forum before a form.
- ☐ Build a complete private record for review.
- ☐ Keep organizing help separate from legal selection.

Notes and questions to follow up

Source links and current instructions

Sources checked October 25, 2026. Follow current instructions at the linked institution.

USCIS: Policy Manual: evidence

<https://www.uscis.gov/policy-manual/volume-1-part-e-chapter-6>

Immigrant Insider: Editorial policy and verification status

<https://immigrantinsider.com/editorial-policy/>

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<https://immigrantinsider.com/procedures/appeal-motion-triage/>

General information

This free organizer is not a government form and does not submit an application, establish eligibility, preserve a deadline or replace individual legal advice. Government filing fees and professional services are separate.