

YOUR WORKING CHECKLIST

Read a USCIS request for evidence before building a response

What should I extract from a USCIS request for evidence before collecting documents?

Preserve every page of the RFE, identify the exact case and requested topics, and separate its stated instructions from assumptions about the evidence. A request is not an approval or a final denial. This guide supports careful reading without selecting a legal argument, calculating an individual deadline or deciding whether a proposed response is sufficient.

Check the boxes on screen or by hand. Use the notes area for records to find and questions to ask.

Your preparation checklist

- ☐ Preserve the entire request and its identity.
- ☐ Separate each requested issue into a working line.
- ☐ Distinguish evidence requests from legal conclusions.
- ☐ Read the stated response instructions independently.
- ☐ Build the document plan only after reading.

Notes and questions to follow up

Source links and current instructions

Sources checked October 25, 2026. Follow current instructions at the linked institution.

USCIS: Policy Manual: evidence

<https://www.uscis.gov/policy-manual/volume-1-part-e-chapter-6>

Immigrant Insider: Editorial policy and verification status

<https://immigrantinsider.com/editorial-policy/>

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<https://immigrantinsider.com/procedures/rfe-reading/>

General information

This free organizer is not a government form and does not submit an application, establish eligibility, preserve a deadline or replace individual legal advice. Government filing fees and professional services are separate.