

YOUR WORKING CHECKLIST

Document-by-document evaluation and credential-level summaries

What does a document-by-document credential evaluation include?

A document-by-document report focuses on credentials and their stated equivalencies rather than a full course-level analysis. Confirm that this level of detail meets the recipient's purpose before ordering; a shorter report may not answer a transfer-credit or licensing question.

Check the boxes on screen or by hand. Use the notes area for records to find and questions to ask.

Your preparation checklist

- ☐ Identify the credential-level question
- ☐ List awards to be evaluated
- ☐ Confirm the recipient accepts the format

Notes and questions to follow up

Source links and current instructions

Sources checked October 25, 2026. Follow current instructions at the linked institution.

U.S. Department of Education: Recognition of foreign qualifications

<https://www.ed.gov/about/initiatives/international-affairs/recognition-of-foreign-qualifications>

World Education Services: Credential evaluation report types

<https://www.wes.org/credential-evaluations/wes-evaluation-reports/>

Return to the complete guide

<https://immigrantinsider.com/education/document-by-document-evaluation/>

General information

This free organizer is not a government form and does not submit an application, establish eligibility, preserve a deadline or replace individual legal advice. Government filing fees and professional services are separate.